



ESNALUMNI

because esn is in our dna!

ESN Alumni - Statutes

Article 1 Name and Registered Office

- 1.1 "ESN Alumni" is a non-profit association in the sense of articles 60 to 79 of the Swiss Civil Code and its duration is unlimited.
- 1.2 ESN refers to the abbreviation of Erasmus Student Network, alumni are former individual members of ESN.
- 1.3 The association is domiciled in Bern.
- 1.4 The official language of the association is English.

Article 2 Purpose

- 2.1 ESN Alumni is a non-profit, non-partisan and religiously independent association.
- 2.2 ESN Alumni works towards enhancing intercultural understanding and international student mobility.
- 2.3 ESN Alumni facilitates and maintains the contacts between the alumni of ESN and between ESN and the alumni.
- 2.4 ESN Alumni supports ESN and its projects

Article 3 Members

- 3.1 Any natural person who is interested in the purpose of the association and wants to support it can become a member.
 - 3.1.1 People who can prove to be alumni of ESN can be admitted automatically.
 - 3.1.2 In case the admission is not automatic, the board decides on the admission.
- 3.2 Members achieve membership and voting rights by payment of the membership fee and filling an enrolment form.
- 3.3 The membership last from the 1st of January to the 31st of December of the current year.
 - 3.3.1 The membership acquired after the 1st of October last until of the 31st of December of the next year.
- 3.4 Membership expires by resignation, expulsion or death.
- 3.5 Members can leave the association at any time by informing the board about it.

Article 4 Resources & Liability

- 4.1 The association has the following resources to achieve its purpose
 - 4.1.1 Income from membership fees
 - 4.1.2 Income from events and services
 - 4.1.3 Income from grants and donations
 - 4.1.4 Income from any other legal source.
- 4.2 The fiscal year corresponds to the calendar year.
- 4.3 The membership fee is set by the General Assembly.
- 4.4 The association's financial obligations can be satisfied only from its assets.
- 4.5 The members are not personally liable for the obligations or debts of the association.



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Article 5 Bodies

The bodies of the association are:

- * The General Assembly (GA)
- * The board, also known as the Alumni Board
- * The auditors

Article 6 General Assembly

6.1 The GA is the highest body in the association.

6.2 The GA is conducted with online communication tools.

6.3 The chairperson is appointed by the board and moderates the discussions.

6.3.1 The chairman may not be a member of the board or a candidate when the GA is electing new board members.

6.4 The GA will take place at least once a year upon invitation of the board or by request of at least one fifth of the members.

6.5 The following deadlines apply for a GA.

6.5.1 The invitation must be sent to the members at least one month before the end of the GA and must contain the agenda.

6.5.2 Additions to the agenda can be made up to three weeks before the end of the GA.

6.5.3 Discussions on motions, resolutions, candidates and all other issues requiring a vote or election need to conclude one week before the end of the GA.

6.5.4 Members can cast their votes electronically for one week.

6.5.5 At the end of the GA, the chairperson announces the result of the voting and elections and sends a report with the results to the members.

6.6 The GA has the following inalienable rights and duties:

6.6.1 Adopt and amend the statutes and standing orders of the association.

6.6.2 Elect and dismiss the board and the auditors.

6.6.3 Approve the report of the previous GA.

6.6.4 Approve the annual financial report and auditors' report.

6.6.5 Approve the annual budget.

6.6.6 Fixing the membership fee.

6.6.7 Expel members.

6.6.8 Dissolve the association.

6.7 Each member has one vote.

6.8 Unless otherwise stated, elections are conducted and decisions are taken with an instant-runoff voting.

6.8.1 In case of a tie, the chairperson has the casting vote.

6.9 Amendments to the statutes are accepted with a two-thirds majority.

6.10 All unclear situations during an GA or concerning the procedure of an GA shall be decided by the chairman.



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Article 7 Board

7.1 The board consists of five people namely the president, the treasurer and regular board members.

7.2 A normal term of the board is the calendar year.

7.3 The board represents the association towards external stakeholders and carries out the day-to-day operations.

7.4 Board decisions are taken with an instant-runoff method.

7.4.1 In case of a tie in a board decision the president has the casting vote.

7.5 The financial report has to be presented before the board can be discharged.

Article 8 Auditors

8.1 The GA selects two auditors to audit the association's accounts.

8.2 The term of the auditors is the financial year.

8.3 At least a random sampling check is carried out at least once per year.

8.4 The auditors present their findings in a report for the attention of the GA.

8.4.1 The report must be presented at the same time as the financial report.

Article 9 Signatory powers

9.1 The association is obliged under the joint signature of the President, together with another member of the board.

9.2 Signatory powers may be delegated to individuals for specific purposes.

9.3 Signatory powers for the bank account and other financial obligations are always given to the president and the treasurer individually.

Article 10 Administrative Procedures

10.1 The board makes an annual report on its activities and those of the association.

Article 11 Dissolution and Liquidation

11.1 The dissolution of the association may be decided by a two-thirds majority when three-fourths of all members participate in the General Assembly.

11.2 At a dissolution of the association, its assets are transferred to an institution which has the same or similar purpose.

Article 12 Entry into Force

12.1 The founding members have adopted the present statutes by way of correspondence.

12.2 The present statutes have entered into force today.

Date & Signatures